

Annex 2: Monitoring the GAVI 2004-05 work plan – roles and responsibilities

At its meeting 28 October the EC requested the Executive Secretary to outline the monitoring and review mechanisms for the work plan.

As outlined in Annex 1 the current monitoring system for the GAVI work plan and related activities is built on various mechanisms.

- The Independent Review Committee reviews issues related to VF support to countries.
- The Executive Secretary reviews a number of activities in consultation with the WG, as part of his managerial responsibilities.
- The Board has designated specific subgroups to carry out oversight functions; the VPP oversight committee, the ADIP management committee. More recently the EC itself has been established assuming broad responsibilities.
- The Vaccine Fund is responsible for review of the recapitalization of the VF.

The WG comprises representatives of GAVI partners plus the Executive Secretary, most of whom are deeply involved in implementing work plan activities. This mechanism is not independent.

In order to fully carry out its monitoring functions the EC may therefore wish to have access to independent advice. In order to avoid creating a new body, a subgroup of the IRC may be charged with this function. Initially this could be done on an annual basis in the autumn in conjunction with a WG meeting and with the IRC subgroup reporting back to the EC to provide a basis for the subsequent year's budget reallocations.

If the Board agrees with this approach, specific TORs and exact composition of the group can be developed by the Executive Secretary in consultation with the WG.

This proposal was discussed in the Working Group who considered the current mechanisms for work plan monitoring sufficient.

Thus there are two options for monitoring:

1. Retain the current system as explained in Annex 1
2. To introduce additional monitoring functions for the IRC as described above.

Annex 2A: GAVI 2004-05 work plan; priority areas and responsible partners/entities

Priority area	Responsible for work planning	Implementation	If current review mechanisms are applied
Health information and monitoring	WHO	WHO, countries	IRC, (WG)
Alleviating system-wide barriers	NORAD	Countries, partners	Exec secr, (WG)
Enhanced efforts in priority countries	UNICEF	Countries, partners	Exec secr, (WG)
Adequate supply of existing vaccines	VPP	UNICEF SD, WHO, VF, VPP	VPP oversight comm.
Late stage devt of new vaccines	Secr	ADIPs	ADIP management comm.
Country support process	Secr	Countries	IRC, Exec secr, (WG)
Financial sustainability	FTF	Contracted out	IRC, Exec secr, (WG)
Recapitalization VF	VF	VF	VF EC and Board
Setting priorities	Secr	EC, Board	EC/Board
Monitoring progress	Secr	Contracted out	IRC, Exec secr, (WG)
Secretariat core functions	Secr	Secr	EC/Board
RWGs	WHO	WHO	Exec secr, (WG)